

**PROCEEDINGS OF THE CHAIRMAN, DISTRICT COMMON EXAMINATION BOARD &  
THE DISTRICT EDUCATIONAL OFFICER, HYDERABAD DISTRICT.**

Present : Smt. B.Venkatanarsamma, M.Sc., B.Ed.

Rc.No. 6/DCEB/HYD/2019

Date: 19-09-2019.

**Sub:** District Common Examinations – Hyderabad District – Summative Assessment-I for Classes I to X from 21-10-2019 to 26-10-2019 – Communication of time table - Regarding.

**Ref:** 1. Govt. Memo No.2458/Prog.II/A1/2019, Dt: 04.06.2019.  
2. Procs. Rc. No. 7002/EVALUATION/SCERT/2016, DT: 16-09-2019 of the Director, SCERT, Telangana, Hyderabad.

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As per the orders issued by the Director, S.C.E.R.T., Telangana, Hyderabad, it has been decided to conduct of Summative Assessment-I Examinations for Classes I to X from 21-10-2019 to 26-10-2019. The Heads of institutions of Government, Aided and Private Unaided schools are hereby informed to conduct the Summative Assessment-I Examinations as per the time table given below without any deviation:

**SA-I (2019) TIME TABLE**

Date & Day	Session	Classes I to V (9:30 AM-12:00 Noon)	Classes VI ,VII (9:30 AM – 12:15 PM)	Class VIII (1:30 PM – 4:15 PM)	Class IX & X
21-10-2019 Monday	Morning	First Language (Telugu/Urdu/Hindi etc.)	First Language / Composite Course (Telugu/Urdu/Hindi etc.)	-	Mathematics paper-I (9:30 AM – 12:15 PM)
	Afternoon	-	-	Mathematics	Mathematics Paper-II (1:30 PM – 4:15 PM)
22-10-2019 Tuesday	Morning	English	Second Language (Hindi/Telugu)	Physical Science (9:30 AM – 12:15 PM)	Physical Science (9:30 AM – 12:15 PM)
	Afternoon	-	-	Biological Science (1:30 PM – 4:15 PM)	Biological Science (1:30 PM – 4:15 PM)
23-10-2019 Wednesday	Morning	Mathematics	Third Language (English)	-	Social Studies / Arabic - Paper-I (9:30 AM – 12:15 PM)
	Afternoon	-	-	Social Studies / Arabic	Social studies/ Arabic - Paper-II (1:30 PM – 4:15 PM)
24-10-2019 Thursday	Morning	E.V.S.	Social Studies / Arabic	-	First language paper-I / Composite Course (9:30 AM – 12:15 PM)
	Afternoon	-	-	First Language / Composite Course (Telugu/Urdu/Hindi etc.)	First language Paper-II / Composite Course (1:30 PM – 4:15 PM)
25-10-2019 Friday	Morning	-	Mathematics	-	English paper-I (9:30 AM – 12:15 PM)
	Afternoon	-	-	Second Language (Hindi/Telugu)	English Paper-II (1:30 PM – 4:15 PM)
26-10-2019 Saturday	Morning	-	General Science	-	Second Language (Hindi/Telugu) <b>(9:30 AM – 12:45 PM)</b>
	Afternoon	-	-	Third Language (English)	-

**Note:** The examination duration for second Language paper for class IX is for 03:00 hours in view of single paper.

The schedule for the valuation and issue of the Cumulative Records etc. is as follows:

Sl.No.	Item of work	Date
1	Completion of correction of answer scripts and declaring the results	29.10.2019
2	Recording results in Cumulative Records	30.10.2019
3	Meeting with parents to discuss the progress and the issue of Cumulative Records.	01.11.2019
4	The Students obtain signature of the parents on Cumulative Records and return to the Class Teacher.	04.11.2019

- **Valuation of answer scripts and issue of Cumulative Records shall be completed in all aspects by 04.11.2019.**
- Not following DCEB time-table and Non-conducting Exams with DCEB Question Papers will lead to cancellation of Recognition as per G.O.Ms.No.1.
- The Schools having Vocational Courses have to make their own arrangements to conduct Vocational Course Examination as done previously.
- Question Papers for Classes I-V (Government & Aided schools only) will be distributed through the Deputy Inspector of Schools concerned.

The Head Master / Correspondent / Teacher of the schools have to come along with DCEB Fee receipt and authorization letter to collect the Question Papers from their distribution point daily as per the given schedule.

The Dy.E.Os are requested to allot a Gaz. Head Master / Senior School Assistant as Custodian at each distribution point. The custodian should be present at the distribution center from the time of Opening to the time of Closing Strong Room.

The Headmasters of Distribution Centers and the custodians are strictly instructed to issue **morning session question papers from 8.30 AM to 9.00 AM (i.e. VI, VII, IX-I & X-I) and afternoon session question papers from 12.30 PM to 1.00 PM (i.e. VIII, IX-II & X-II).** The Dy. Educational Officers and Dy. Inspector of Schools are instructed to visit all the Distribution centers daily at 8:15 AM in their jurisdiction and verify confidentiality and safety measures taken by the Headmasters of Distribution centers.

Therefore, all the Dy. Educational Officers and Dy. Inspector of Schools are instructed to take necessary action on the above aspects and conduct exams seriously and confidentiality complying with the earlier guidelines. They also requested to monitor the activities of both exams and post exam activities and send compliance report to the undersigned.

Chairman, DCEB &  
District Educational Officer,  
Hyderabad District.

Copy to :

The Director, S.C.E.R.T., Telangana, Hyderabad.

The Secretary, D.C.E.B., Hyderabad District.

All the Dy.E.Os & Dy.I.O.S in Hyderabad District.

All the Headmasters/Correspondents of all managements.